

**ICEBOX PROJECT SPACE**  
**ICEBOX PROJECT SPACE EXHIBITION AND LOAN AGREEMENT**  
1400 N American st, Philadelphia PA 19122  
www.iceboxprojectspace.com • iceboxprojects@gmail.com

**Please complete, sign, and return to Icebox Project Space**

**EXHIBITION DETAILS**

Title of Exhibition: Now, One With Everyone!

Dates of Exhibition: July 9th - August 13th, 2026

Dates of Loan: June 26th - August 19th, 2026

Return/Pick-Up Date: to be arranged between artist and Icebox Project Space

**LENDER DETAILS**

Lender Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

**RETURN DETAILS**

Contact for Return of Work: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Date work will be picked up (can be changed later): \_\_\_\_\_

## ARTWORK DETAILS

*Attach additional information as necessary.*

Artist's Name: \_\_\_\_\_

Title of Work: \_\_\_\_\_

Date of Work: \_\_\_\_\_ (year)

Medium: \_\_\_\_\_

Size (inches): H: \_\_\_\_\_ W: \_\_\_\_\_ D: \_\_\_\_\_

For sale? Yes \_\_\_ No \_\_\_ Selling Price: \$ \_\_\_\_\_

*Icebox Project Space will take a commission of 25% on sales during the exhibition. Prospective buyers will be put in touch with the artist directly regarding shipping concerns.*

## SPECIAL INSTRUCTIONS BY ARTIST

*Please write any special handling or installation instructions here:*

## PHOTOGRAPHY RELEASE

*Unless Icebox Project Space is notified in writing to the contrary, it is understood and agreed that this loan may be photographed and reproduced in Icebox Project Space publications, website, and for publicity purposes connected with this exhibition and that photographs of it may be made by Icebox Project Space for promotional use.*

## CONDITION REPORT

*Icebox Project Space will fill out the following:*

**Incoming Condition of Art Work:**

**Outgoing Condition of Art Work:**

## CONDITIONS GOVERNING LOANS

### INSURANCE AND HANDLING

Icebox Project Space insures artwork/s against loss or damage while on premises or while under the supervision of a Icebox Project Space staff member during transport. All works must be priced (for insurance purposes), even work marked NFS (not for sale). Artists must specify if there are special handling instructions or shipping concerns for loaned works. Additional instructions can be provided as separate documents if required. If no instructions are provided Icebox Project Space will exercise the same care in respect to loans as it does in safekeeping its own property and will not be held liable for any damages as a result. **Artwork/s that have not been picked up within 2 days of the exhibition's closing will no longer be insured and may accrue storage fees.**

### RECEIVED WORKS

Icebox Project Space reserves the right to not exhibit any received works that are not in good condition or raise any concerns regarding the well being of the art work or our guests.

**Please note that artwork which falls into disrepair due to its non-archival creation, materials, and assembly techniques, is exempt from Icebox Project Space's responsibility. We urge the artist to submit artwork that is properly prepared and is stable for exhibition and shipping.**

**The Conditions of this Loan as stated above are accepted.**

Signed: \_\_\_\_\_  
Lender or Authorized Agent

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Icebox Project Space Staff

Date: \_\_\_\_\_